



Key Issue Receipt and Agreement (Contractors)

I, (printed name) _____

Of, (Company & Address) _____

am in receipt of :

FOB Key # _____

Metal Key # _____

I understand that:

- PPSLSC Club access is subject to the PPSLSC Board of Directors approval
- Any keys issued to me are for access to Pacific Palms Surf Life Saving Club to perform contracted or employed duties for the club or the clubs venue hirers.
- Any keys issued to me are for my companies use (or that of my employees) only, and that I am responsible for the security of them. They are not to be lent to or shared with others, including other club members, to gain access to any part of the club or to access any of its facilities. Keys are only to be used to access the Clubhouse for function or contracted related purposes.
- The PPSLSC Director of Administration reserves the right to curtail key access to the key holder at any time.
- Security callouts occurring as a result of incorrect usage by the key holder will result in a \$150 charge payable by the key holder to the Club.
- Club access keys lost by the key holder will result in a \$100 charge payable by the key holder to the Club
- Any key issue requires a deposit of \$50.00
- Any loss of keys must be reported to the Director of Administration immediately.
- Lost or unreturned keys incur forfeiture of any deposit paid and replacement keys incur a \$50.00 deposit.
- I am required to return my key/s as soon as I cease my contract with the club or its venue hirers or when instructed to by the PPSLSC Director of Administration. At this time, I am entitled to the return of any deposit paid by me, less any damage associated costs with the returned key/s.
- If I fail to return my key to the Director of Administration within 1 month of a request to do so or on cessation of my contract with the club or its venue hirers I forfeit any deposit paid.

I acknowledge receipt of the above key/s and agree to the conditions listed above.

Signature: _____ Date: _____



MAJOR SPONSORS

PACIFIC PALMS SURF LIFE SAVING CLUB | EST 1986

Lakeside Crescent Pacific Palms | administration@pacificpalmslsc.org.au | 02 6554 0468

Correspondence to Director of Administration | PO Box 80 Pacific Palms NSW 2428 | ABN 77297 625 761

President: David Ellis | **Life Saving:** Kel McCredie | **Administration:** Richard Brookes

